

**William Paterson University
Faculty Senate Graduate Programs Council
Meeting Minutes**

Date: December 12, 2017

Time: 3:33 p.m. – 4:28 p.m.

Location: Cheng Library Paterson Room

Present: D. Feola, N. Gramiccioni, M. Hinkle, (Co-Chair), N. Hirshon, P. W. Ma, N. Rodriguez, and S. Sabatino (Co-Chair).
Via Email: K. Louie and R. Kashyap.

AGENDA	DISCUSSION	ACTION
Meeting call to order	Meeting called to order at 3:33 p.m. by S. Sabatino.	
Adoption of the Agenda	Agenda was adopted.	Motion to approve the agenda: M. Hinkle and P. W. Ma (seconded).
Review of the minutes	The minutes of the October 19, 2017 meeting were reviewed.	Minutes were approved.
New Business: Review of program change from College of H.S.S.: M. A. in Clinical Counseling Psychology	<p>P. W. Ma presented the rationale for the program change, and answered the questions of the members present in addition to questions posed via email from R. Kashyap.</p> <p>P. W. Ma mentioned that the revised program will allow the department to offer more elective courses by eliminating one course.</p> <ul style="list-style-type: none"> ▪ Students will be able to select from a list of courses. The course that will be eliminated is PSY 6510: Psychological Assessment II. It is mostly directed for doctoral level students. The master’s level students will still be required to take one course on assessment. ▪ A second change of the program was to add biologically-based courses. Students will be able to select from three courses. ▪ The program will still meet the accreditation requirements, but now includes a range of courses ▪ A few typos on pages 2 and 4 will be corrected. ▪ This degree is intended for a generalist in counseling and clinical psychology, not a specialist. 	<p>Motion to approve the program: S. Sabatino, M. Hinkle (seconded).</p> <p>The program was approved unanimously.</p> <p>S. Sabatino will inform the Executive Board of the Faculty Senate and ask that this program be added to the agenda for the Senate meeting of January 23, 2018 at the Valley Road Auditorium. M. Hinkle will attend to represent the</p>

	<ul style="list-style-type: none"> ▪ N. Rodriguez added about a special course for opioid addiction since it is a current national problem. Ma will add a description for an elective course of a special topic regarding the opioid addiction and working with traumatic and special populations. ▪ Ma added that 70-80% of the students do pursue the license, but the other either work for a non-profit where they do not need the license or they are moving on to a doctoral program. ▪ Some of the courses admit both master’s level and doctoral level students. ▪ In reply to a question about the modes of delivery, Ma replied that skill-based courses do not work well in the online environment. ▪ One course number is wrong and will be corrected. Ma noted that the name of the course has been changed to “ Psy 5900: Disability and Maladaptive Behaviors in Organic Brain Disorders.” 	<p>Council, and P. W. Ma will present the program change.</p>
<p>Old Business</p>	<p>Regarding the Best Practices in Online Programs Checklist:</p> <p>M. Hinkle has revised this checklist based on the comments from the members of the Technology Committee last spring. Some of the comments from this council were regarding the checklist, and other comments were related to the online program documents that were compiled by the Graduate Policy Council, of which the checklist was based upon.</p> <ul style="list-style-type: none"> ▪ Section 1: student evaluation to address the suggestion of including student dissatisfaction as outlined in the pillars of online learning document from Graduate Policy Council ▪ Section 3: define diversity ▪ Section 5: provide clear expectations to address the suggestion of including student dissatisfaction as outlined in the pillars of online learning document from Graduate Policy Council <p>N. Rodriguez included a revision record at the end of the document to track revisions</p>	<p>M. Hinkle will provide an update after the Technology Committee reviews the revised checklist.</p>

	<p>This checklist is really for a fully online program, but most of the programs our council reviews and not completely online. More often, the program is evaluated on its own merits, and the mode of delivery is determined later.</p> <p>The two purposes of the checklist are stated in the opening:</p> <ul style="list-style-type: none"> ▪ Provide guidance to instructors, program directors and departments as they develop online programs. ▪ Serve as an assessment tool to evaluate readiness and preparedness of online program proposals. 	
New Business	No new business.	
Announcement	S. Sabatino, Co-chair, reported of the summaries provided by a few of the council chairs at the Faculty Senate Chairs Luncheon on October 26, 2017. One possible issue is that the Governance Council has found that some of the standing charges of the councils do not adhere to the Faculty Senate by-laws. The co-chairs of the Governance Council will contact our council if needed.	
Next Meeting Date	M. Hinkle will send a Doodle poll to schedule the next meeting in January 2018.	Meeting subsequently scheduled for January 24, 2018 at 2:00 p.m. in the Paterson Room, Cheng Library.
Adjournment	Meeting adjourned at 4:28 p.m.	
		Notes by S. Sabatino.